

MANTENO COMMUNITY UNIT SCHOOL DISTRICT NO. 5
Regular Meeting of the Board of Education
Tuesday, May 20, 2008
High School Library

- Open Meeting The meeting was held in the library of the Manteno High School Library, and was called to order by President Stauffenberg at 6:30 p.m.
- Roll Call The following members answered to roll call:
G. Dodge, S. Martin, M. Nelson, G. Preston and M. Stauffenberg – five (5).
- Absent: P. Mallaney and J. Toepper – two (2).
- Also present: Supt. Russert, K. Meyer, P. Russert, D. Conrad, R. Schnitzler, J. Palicki, A. Furbee, T. Steele, J. Ruland, J. DePoister and Clerk Fortin – eleven (11).
- Visitors: K. Jurgenson, J. Mead, J. Nelson, M. LaVeille, L. Jasko, A. Moran, A. Baldwin, K. Short, D. Ertel, T. Weber, J. Emerson, J. Fenton, R. Skidmore, H. Miller, B. Zhorne, K. Trumble, G. Brassea, G. Brassea and others – approximately 20 visitors.
- Pledge of Allegiance President Stauffenberg led everyone in the Pledge of Allegiance
- Appoint Secretary Pro-Tem Moved by Martin, seconded by Stauffenberg to appoint Mike Nelson as the secretary pro-tem in the absence of Pat Mallaney. Ayes: Martin, Stauffenberg, Dodge, and Preston – four (4). Nays: Nelson – one (1). Motion carried.
- Additional Items Moved by Martin, seconded by Dodge to add the following agenda items:
Item C. Resignations
- Joe Bendoraitis, MS Head Wrestling coach
 - Austin Newsom, Summer Worker
 - Jeff Fenton, High School Health and P.E. Teacher
 - Maria Fenton, Sub Caller
 - Laurel Westphal, Bookkeeper/Payroll
- Item F. Employments**
- Matt Stauffenberg, Summer Worker
 - For the 2008-2009 School Year
 - Remove Roger Schnitzler as Co-Director for the HS Play, Robin Betourne will remain as Director
 - Add Kristen Frerichs, Middle School Cheerleading Coach
- Changes to Agenda Items:**
- Under New Business Item F, remove change order 4C-10 in the amount of \$1,237.18

- Remove Item H, Approve 5% retainage reductions
- Under Item I, remove from the Middle School list, Nugent Construction Bid Package 1A

ADD TO NEW BUSINESS:

Item K. Additional Substantial Completions

Middle School	Bid Pkg.	Scope of Work	
Amber Mechanical	9	Mechanical	
Terry Vaughn Const.	4C	Doors, Hardware	
High School	Bid Pkg.	Scope of Work	
Terry Vaughn Const.	4A	Doors, Hardware	
Frank Cooney	4E	Laboratory Casework	
Terry Vaughn Const.	12	Studs, Drywall, Paint	
Middle School & High School			
Security Access control	4A	Sound Inc.	

Item L. Additional 5% Retainage Reductions

Middle School	Bid Pkg.	Scope of Work	Pymts.
Nugent Const.	1A	Site Work	\$22,557.25
High School	Bid Pkg.	Scope of Work	Pymts.
Nugent Const.	06019-02	North Parking Lot	\$17,901.59
		Total to be paid	\$40,458.84

Item M. Additional Project Close-outs and Final Pays

Middle School	Bid Pkg.	Scope of Work	Pymts.
Elens & Maichin	6	Roofing	\$24,715.36
Terry Vaughn Const.	4C	Doors & Hardware	\$42,721.53
Amber Mechanical	9	Mechanical & Industrial	\$ 7,017.48
High School	Bid Pkg.	Scope of Work	Pymts.
Elens & Maichin	6	Roofing	\$47,497.71
Terry Vaughn Const.	4A	Doors & Hardware	\$31,569.81
Terry Vaughn Const.	12	Stelle studs, drywall	\$73,340.75
Frank Cooney	4E	Lab casework	\$14,756.18
Middle School & High School	Bid Pkg.	Scope of Work	Pymts.
Illini Supply	4L	Lockers	\$ 5,422.90
Security Access Control	4A	Sound, Inc.	\$63,361.00
		TOTAL TO BE PAID	\$310,402.72

Item N. Additional Change Orders

MS Change Order 6-1 to Elens & Maichin	Roofing – Install roof curbs that were not installed prior to the roof installation. There will be a deduct from M & I Steel.	\$5,426.36
HS Change Order 6-4 to Elens & Maichin	Roofing – Cut out seven clerestories locations that were not installed before the roof. Cut out roof and install roof curbs that were not installed prior to the roof installation. There will be a deduct from M & I Steel.	\$11,157.40
HS Change Order 6-3 to Elens & Maichin	Roofing – Temporary EPDM closures to prevent heat loss during construction and to protect the existing building.	\$3,163.50

Ayes: Martin, Dodge, Nelson, Preston and Stauffenberg – five (5). Nays – none (0). Motion carried.

Public Hearings/
Petitions/

PTO President Rae Skidmore reported that the post prom was a success with over 100 students attending. June 13th is the next Market Day. The next PTO meeting will be Sept. 4th. Dawn Conway, the new PTO president for next year was introduced. Supt. Russert then recognized Rae Skidmore with a gift of appreciation for her dedication and commitment to the children of our schools.

Primary School Principal Joe Palicki then recognized George and Gladys Brasseau as “Outstanding Volunteers of the Year” for their outstanding work in education.

Laura Jasko presented the textbooks that have been chosen for the Latin American Civilization Class next year.

Heather Miller presented the textbooks that have been chosen by the math department for the additional math course which has been designed for students not prepared for calc and pre calc.

Kelly Short presented the “Exploring Entrepreneurship and Economics” textbook which will be used in the new entrepreneurship class.

Donna Ertel presented the three textbooks that the new programming and web page design classes will be using, which include Microsoft Office 2007, XP Edition, Excel 2007, Comprehensive Concepts and Techniques and Web Design – Microsoft Expression Web Illustrated-Introductory and Web Brief.

Mr. Russert recognized those in attendance of the 14 that were chosen as Illinois State Scholars and were recognized by the Regional Office of Education for their class rank and their ACT scores.

Heather Miller recognized the Middle School track team for their accomplishments.

Julie Mead gave the Board a High School Broadcasting and Journalism presentation.

Josh Ruland and Tricia Weber gave a presentation regarding the documented successes of the Response to Intervention program and the goals yet ahead of the district.

There were no further public comments.

Report of Committees **Building Committee** – Sam Martin reported the last meeting was a spirited discussion of closing up loose ends in regards to the new construction.

Finance Committee - Kathy Meyer reported interested will be transferred from Site and Construction to Operations and Maintenance funds in order to eliminate paying any arbitrage penalties. Discussion items in June include the revised budget and transferring bond and interest funds. There may be a need to raise milk fees from 25 cents to 35 cents. This will be reviewed later this summer. The Building Committee will be held prior to the Board meetings.

Curriculum and Technology Committee – Gale Dodge reported the promethean board issues were discussed as well as refreshing computers. There are three new tech interns.

Consent Agenda Moved by Preston, seconded by Nelson to approve the following Consent Agenda items as presented (including the added agenda items previously listed):

A. Minutes

- a. Regular Meeting of April 22, 2008
- b. Executive Session of April 22, 2008

B. Financial Reports

C. Resignations

Tamie Spaulding, food service, custodian, & bus aide effective May 9, 2008

Michelle Weishaar, District Office Secretary/Accounts Payable, May 23, 2008

Austin Newsom, Summer Worker

Effective at the end of the 2007-2008 school year:

Juliette Crews, Primary Yearbook Co-Sponsor
Danielle Cronk, Primary Yearbook Co-Sponsor
Maria Fenton, Sub Caller
Randy Fortin, High School Basketball Assistant
Brent Zhorne, Senior Class Sponsor Class of 2009
Joe Bendoraitis, MS Head wrestling Coach
Jeff Fenton, HS Health and PE Teacher
Laurel Westphal, Bookkeeper/Payroll

Effective for the summer school term:

Nancy Hylbert, Teacher Assistant

Effective prior to the 2008-2009 school term:

Kim Pollok, Special Education Teacher (she accepted a position and then declined)

D. Retirements

Gen McIntyre, Middle School Art Teacher, effective May 29, 2008

E. Separations

Terri DeRidder, Food Service Worker (superintendent release)

F. Employment:

For 2008-2009 School Year

Amy Toepper, Elementary Special Education Teacher
Vicki Dudley, Elementary Art Teacher
Rebecca Ganger, Middle School Language Arts Enrichment
Sherron Gerard, Elementary Teacher
Tara Popovich, Elementary Teacher
Cathy Allers, Special Projects Coordinator
Jennifer O'Reilly, High School Special Education Teacher*
Tricia Weber, RtI Coordinator

Summer School:

Joe Bendoraitis, Drivers Education
Cindy Quigley, Drivers Education
Jason Adams, Drivers Education
Bill Thompson, Drivers Education
Donna Ertel, English
Heather Miller, Math
Any Toepper, Primary Severe/Profound
Kim Christensen, Teacher Assistant, MS Severe/Profound
Nathan Short, Elementary MAP Teacher
Christine Jensen, Early Childhood Teacher
Authorize Superintendent to Hire Early Childhood Teacher Assistant

Extra-Duties: Middle School

Nathan Short, Wrestling
Shaun Daly, Assistant Wrestling
Zack Monk, Freshman Boys Basketball
Alice Allers, Senior Class Sponsor (Class of 2009)
~~Roger Schnitzler and Robin Betourne~~ co-directors for the HS play

Kristen Frerichs, Middle School Cheerleading Coach
Matt Stauffenberg, Summer Worker

* Pending completion of paperwork and background checks

- G. Open Bank Account for Food Service
- H. Door-to-Door Fundraisers – Football team Lift-A-Thon May 22nd
- I. High School Handbook
- J. MHS Summer School Registration Fees and Forms
- K. Middle School Handbook

Ayes: Preston, Nelson, Dodge, Martin and Stauffenberg – five (5). Nays – none (0). Motion carried.

Unit Office Report Supt. Russert reported on the following good news items:

- o Alyssa Bell-Essay was a semifinalist (12th best in the 7th grade category) in a White Sox essay contest
- o Report card pick up is Thursday, May 29th
- o There have been 148 kindergarten packets picked up and 124 returned. Looking at a class of 175 students.
- o Manteno was recognized by the National Assessment of Educational Progress to participate in the NAEP assessment in which Manteno scores will be compared to state and national averages.

Old Business None

New Business

Approve HS English Textbook Adoption Moved by Martin, seconded by Nelson to approve the high school English textbook adoption in the amount of \$23,351.90. Ayes: Martin, Nelson, Dodge, Preston and Stauffenberg – five (5). Nays – none (0). Motion carried.

Approve Renewal of Special Issue Construction Bond Moved by Preston, seconded by Dodge to approve \$5,200.00 for the renewal of treasurer's construction bond, number 3-893-942 with Ohio Casualty and Insurance Company. Ayes: Preston, Dodge, Martin, Nelson and Stauffenberg - five (5). Nays – none (0). Motion carried.

Approve Display of 07-08 Tent. Amended Budget Moved by Dodge, seconded by Nelson to approve the display of the 2007-2008 tentative amended budget in the Unit Office for 30 days. Voice vote – all ayes – five (5). Nays – none (0). Motion carried.

Approve AthletiCo Contract Moved by Martin, seconded by Preston to approve the contract with AthletiCo for \$3,000.00. Ayes: Martin, Preston, Dodge, Nelson and Stauffenberg – five (5). Nays – none (0). Motion carried.

Approve Resolution To Tsf. Int. From Site & Const to O&M Moved by Nelson, seconded by Martin to approve the resolution to transfer interest income from the Site and Construction Fund of Manteno Community Unit School District 5 to the Operations and Maintenance Fund. Ayes: Nelson, Martin, Dodge, Preston and Stauffenberg – five (5). Nays – none (0). Motion carried.

Approve MS & HS Change Orders Moved by Martin, seconded by Nelson to approve the change orders as presented with the exception of change orders 4C-5 and 4C-8 which are hereby denied.

MIDDLE SCHOOL	C/O	Scope of Work	Amounts Approved	Amounts Denied
Nugent Const.	1A-4	Site Work	910.75	
Nugent Const.	1A-5	Site Work	\$1,350.00	
Nugent Const.	2A-2	Concrete	(\$743.11)	
PSI	4A-10	General	(\$3,041.89)	
Terry Vaughn	4C-3	Doors, Windows, Hardware	\$1,569.28	
Terry Vaughn	4C-4	Doors, Windows, Hardware	\$19,467.09	
Terry Vaughn	4C-5	Doors, Windows, Hardware		\$3,505.20
Terry Vaughn	4C-6	Doors, Windows, Hardware	\$4,534.20	
Terry Vaughn	4C-7	Doors, Windows, Hardware	\$4,707.83	
Terry Vaughn	4C-8	Doors, Windows, Hardware		\$2,303.00
Terry Vaughn	4C-9	Doors, Windows, Hardware	\$390.00	
Terry Vaughn	4C-10	Doors, Windows, Hardware	\$1,237.18	
Cunnings & Cunnings	12-9	Metal Studs, Drywall & Painting	(\$510.00)	
HIGH SCHOOL	C/O	Scope of Work	Amounts Approved	Amounts Denied
Nugent Const.	1-4	Demo & Site Work	\$21,751.18	
Nugent Const.	1-5	Demo & Site Work	(\$1,558.38)	
Nugent Const.	1-6	Demo & Site Work	\$662.00	
Nugent Const.	1-7	Demo & Site Work	(\$3,865.11)	
Terry Vaughn	4A-1	Doors & Hardware	\$624.00	
Terry Vaughn	4A-2	Doors & Hardware	\$2,291.00	
Terry Vaughn	4A-3	Doors & Hardware	\$12,143.18	
Terry Vaughn	4A-4	Doors & Hardware	\$871.25	
Terry Vaughn	4A-5	Doors & Hardware	\$1,351.98	
Terry Vaughn	4A-6	Doors & Hardware	\$864.00	
Terry Vaughn	4A-7	Doors & Hardware	\$2,439.50	
Terry Vaughn	4A-8	Doors & Hardware	\$314.00	
Terry Vaughn	12-1	Metal Studs, Drywall & Paint	(\$1,529.29)	
Terry Vaughn	12-2	Metal Studs, Drywall & Paint	\$3,078.08	
Terry Vaughn	12-3	Metal Studs, Drywall & Paint	\$4,040.55	
Terry Vaughn	12-4	Metal Studs, Drywall & Paint	\$14,769.17	
Terry Vaughn	12-5	Metal Studs, Drywall & Paint	(\$7,189.00)	
Terry Vaughn	12-6	Metal Studs, Drywall & Paint	\$1,326.35	
Terry Vaughn	12-7	Metal Studs, Drywall & Paint	\$1,720.70	
		TOTALS	\$83,976.49	\$5,808.20

Ayes: Martin, Nelson, Dodge, Preston and Stauffenberg – five (5). Nays – none (0). Motion carried.

Approve Substantial Completion Moved by Martin, seconded by Dodge to approve the presented projects as substantially complete:

MIDDLE SCHOOL	Bid Package	Scope of Work
Illini Supply	4L	Lockers
HIGH SCHOOL	Bid Package	Scope of Work
Ruder Electric	06019-06	Fire Alarm System Upgrade
MIDDLE SCHOOL & HIGH SCHOOL		
Sound Inc.	1A	Data Communications
Sound Inc.	1B	Data Communications Installation
Sound Inc.	2	Voice Communications System
		Wireless Communications
Sound Inc.	3	System

Ayes: Martin, Dodge, Nelson, Preston and Stauffenberg – five (5). Nays – none (0). Motion carried.

(Approve 5% retainage reductions were removed from the agenda.)

Approve Project Close Outs and Final Payments Moved by Preston, seconded by Dodge to approve the project close outs and final payments as presented:

MIDDLE SCHOOL	Bid Package	Scope of Work	Pay Out
Cunnings & Cunnings	12	Metal Studs, Drywall & Paint	\$50,502.70
Excel Electric	10	Electric	\$42,108.19
Nugent Const	1A		\$34,611.88
HIGH SCHOOL	Bid Package	Scope of Work	
Vissering Automatic Fire & Sprinkler	4C	General Work	\$19,096.75
Ruder Electric	11	Fire Protection	\$9,965.50
	06019-06	Fire Alarm System Upgrade	\$4,928.00
MS & HS			
Sound Inc.	1A	Data Communication	\$9,623.23
Sound Inc.	1B	Data Comm. Installation	\$6,198.14
Sound Inc.	2	Voice Communications System	\$64,804.74
		Wireless Communications	
Sound Inc.	3	System	\$19,441.63
Total			\$261,280.76

Ayes: Preston, Dodge, Martin, Nelson and Stauffenberg – five (5). Nays – none (0). Motion carried.

Items for
Next Month

- Amended budget hearing
- Property and Casualty Insurance Renewal
- Health Insurance Renewal
- Approve Special Education Cooperative Budget

Approve Substantial Completions Moved by Dodge, seconded by Nelson to approve the additional projects as substantially complete:

Middle School	Bid Pkg.	Scope of Work
Amber Mechanical	9	Mechanical
Terry Vaughn Const.	4C	Doors, Hardware
High School	Bid Pkg.	Scope of Work
Terry Vaughn Const.	4A	Doors, Hardware
Frank Cooney	4E	Laboratory Casework
Terry Vaughn Const.	12	Studs, Drywall, Paint
Middle School & High School		
Security Access control	4A	Sound Inc.

Ayes: Dodge, Nelson, Martin, Preston and Stauffenberg – five (5). Nays – none (0). Motion carried.

Approve 5% Retainage Reductions Moved by Dodge, seconded by Martin to approve the additional 5% retainage reductions as presented:

Middle School	Bid Pkg.	Scope of Work	Pymts.
Nugent Const.	1A	Site Work	\$22,557.25
High School	Bid Pkg.	Scope of Work	Pymts.
Nugent Const.	06019-02	North Parking Lot	\$17,901.59
		Total to be paid	\$40,458.84

Ayes: Dodge, Martin, Nelson, Preston and Stauffenberg – five (5). Nays – none (0). Motion carried.

Approve Additional Project Closeouts & Final Pays Moved by Martin, seconded by Nelson to approve the additional project closeouts and final pays as presented:

Middle School	Bid Pkg.	Scope of Work	Pymts.
Elens & Maichin	6	Roofing	\$24,715.36
Terry Vaughn Const.	4C	Doors & Hardware	\$42,721.53

Amber Mechanical	9	Mechanical & Industrial	\$ 7,017.48
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Elens & Maichin	6	Roofing	\$47,497.71
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Terry Vaughn Const.	12	Stelle studs, drywall	\$73,340.75
Frank Cooney	4E	Lab casework	\$14,756.18

Middle School & High School	Bid Pkg.	Scope of Work	Pymts.
Illini Supply	4L	Lockers	\$ 5,422.90
Security Access Control	4A	Sound, Inc.	\$63,361.00
TOTAL TO BE PAID			\$310,402.72

Ayes: Martin, Nelson, Dodge, Preston and Stauffenberg – five (5). Nays – none (0). Motion carried.

Approve Moved by Dodge, seconded by Martin to approve the additional change orders as
 Additional presented:
 Change Orders

MS Change Order 6-1 to Elens & Maichin	Roofing – Install roof curbs that were not installed prior to the roof installation. There will be a deduct from M & I Steel.	\$5,426.36
HS Change Order 6-4 to Elens & Maichin	Roofing – Cut out seven clerestories locations that were not installed before the roof. Cut out roof and install roof curbs that were not installed prior to the roof installation. There will be a deduct from M & I Steel.	\$11,157.40
HS Change Order 6-3 to Elens & Maichin	Roofing – Temporary EPDM closures to prevent heat loss during construction and to protect the existing building.	\$3,163.50

Ayes: Dodge, Martin, Nelson, Preston and Stauffenberg – five (5). Nays – none (0). Motion carried.

Appoint Moved by Stauffenberg, seconded by Martin to appoint Gale Dodge as the
 RTI Board Board Committee member for the RTI Committee. Voice vote:
 Member All ayes – five (5). Nays – none (0). Motion carried.

Adjourn to Moved by Martin, seconded by Stauffenberg to adjourn to Executive Session
 Executive for the purpose of personnel, possible litigation, compensation and student
 Session discipline according to the Open Meetings Act. Ayes: Martin, Stauffenberg,
 Dodge, Nelson and Preston – five (5). Nays – none (0). Motion carried.
 Open session ended at 7:52 p.m.

Return to Open Session Moved by Preston, seconded by Dodge to adjourn executive session and return to open session at 8:52 p.m. Ayes: Preston, Dodge, Martin, Nelson and Stauffenberg – five (5). Nays – none (0). Motion carried.

Approve Student E Discipline Moved by Martin, seconded by Dodge to uphold the administrative action regarding Student “E”. Ayes: Martin, Dodge, Nelson, Preston and Stauffenberg – five (5). Nays – none (0). Motion carried.

Approve Students F & G Expulsion Moved by Preston, seconded by Martin to expel Students “F & G” for the remainder of the 2007-2008 school year and the 2008-2009 school year. Ayes: Preston, Martin, Dodge, Nelson, and Stauffenberg – five (5). Nays – none (0). Motion carried.

Employment Moved by Nelson, seconded by Dodge to employ Jaclyn Dulkowski as a 2008-2009 Elementary MAP teacher. Ayes: Nelson, Dodge, Martin, Preston, and Stauffenberg – five (5). Nays – none (0). Motion carried.

Approve Admin. & Employment Contracts Moved by Dodge, seconded by Nelson to approve the administration and other employment contracts as presented. Ayes: Dodge, Nelson, Martin, Preston, and Stauffenberg – five (5). Nays – none (0). Motion carried.

Adjournment Moved by Martin, seconded by Preston to adjourn the meeting. Voice vote – all ayes – five (5). Nays – none (0). Motion carried. The meeting ended at 8:50 p.m.

Board President, Mark Stauffenberg Board Secretary Pro-Tem Mike Nelson

MKS/MN/df